

THE LOTUS AT DIAMOND HEAD
HOTEL RESERVATION FORM
(One Form Per Room)

2885 Kalakaua Avenue • Honolulu, HI 96815 • Phone: 808-922-1700

Please submit this reservation form no later than **December 30, 2010** to confirm your reservation.

“2nd International Conference on Language Documentation and Conservation”

Hotel Room Block Dates: February 8 – February 15, 2010

Name(s):		
Address:		
City:	State:	Zip Code:
Phone:		Email:
Arrival Date:	Est. Time of Arrival:	Departure Date:
Number of Adults:	Number of Children:	Ages of Children:
Special Requests:		

Rooms can accommodate the number of persons shown in the parenthesis with existing beds.

____ **Room Rate: \$129 / Room Type: Diamond Head View (4)**

Bedding Request (select one): One King Bed or Two Double Beds
Check if required: Rollaway Bed @ \$25/day

(Note: Rate is based on 1-2 per room. Bedding type is on a **request basis only**. The hotel will do its best to accommodate your requests). The hotel is a 100% non-smoking facility. Rates are subject to 13.962% taxes.

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Guarantee/Deposit Policy: To confirm and guarantee your reservation, please mail a check or money order payable to the **Lotus at Diamond Head** in US funds in the amount of a one night's payment along with this completed Reservations Form to: **Castle Resorts & Hotels, Group Reservations, 3 Waterfront Plaza, 500 Ala Moana Blvd. # 555, Honolulu, Hawaii 96813**. This reservation form can also be faxed to **(808) 545-2163**, or emailed to Group Coordinator: **clou@castleresorts.com**. Deposits can also be made by credit card. Acceptable credit cards: VI, MC, AMEX, DINERS, DISCOVER, JCB.

Type of Card:	Card Number:	Exp. Date:
Cardholder Name:		Signature:

Cancellation Policy: A one night's charge will be assessed for any cancellations received within 30 days prior to arrival. Please contact our group department at (800) 367-5004, (808) 524-9225/9233 should you have any questions or require additional information.